

## WSU PIERCE COUNTY 4-H PARTNER ENROLLMENT FORM

**4-H OFFICE USE ONLY COUNTY CODE: 027 CLUB CODE: MEMBER CODE: FEE PAID: RECEIPT #**

Organization Name \_\_\_\_\_ Site Name/Location \_\_\_\_\_

<input type="checkbox"/> After-school	<input type="checkbox"/> School Enrichment	<input type="checkbox"/> Camp	<input type="checkbox"/> School Age Child Care
<input type="checkbox"/> New - This is the first workshop you've attended with WSU Pierce County Extension 4-H between October 2009 - September 2010 <b>OR</b>			
<input type="checkbox"/> Re-enrollment - You have previously attended a workshop with WSU Pierce County Extension 4-H between October 2009 and September 2010			
Previous workshop name/topic _____			

Please print legibly.

Name (Last, first, middle initial) \_\_\_\_\_

Work Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_ County \_\_\_\_\_ Gender (circle) Male Female

Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

**Workshop Registration**

(1) Workshop Title: \_\_\_\_\_ Cost: \_\_\_\_\_ Date: \_\_\_\_\_

(2) Workshop Title: \_\_\_\_\_ Cost: \_\_\_\_\_ Date: \_\_\_\_\_

(3) Workshop Title: \_\_\_\_\_ Cost: \_\_\_\_\_ Date: \_\_\_\_\_

(4) Workshop Title: \_\_\_\_\_ Cost: \_\_\_\_\_ Date: \_\_\_\_\_

Registration Fee Amount Enclosed: \_\_\_\_\_

Amount of Scholarship (if applicable): \_\_\_\_\_

**Make checks payable to:**  
 WA State 4-H Foundation

**Mail form and fee to:**  
 4-H AfterSchool Trainings  
 3049 S. 36th St., Ste. 300  
 Tacoma, WA 98409-5739

Would you like STARS credits?  
 Yes  No

STARS ID number required to receive credit:  
 \_\_\_\_\_

\*Call (253) 798-3223 with questions to pay with credit card or purchase order

**<IMPORTANT FOR FUNDING, PROGRAM DEVELOPMENT AND ACCOMMODATIONS FOR SPECIAL NEEDS>**

Residence:  Farm  Rural  Urban  Suburb  Central City

Disability/Special Needs \_\_\_\_\_  Accommodation Needed \*

Ethnicity (check one):  Hispanic  Non-Hispanic

**Race (check all that apply):**  White  Black  White/Black  Asian  Asian/White

Alaskan/American Indian  White/Alaskan/American Indian  Black/Alaskan/American Indian  Hawaiian/Pacific Island  Other

\* If special accommodations are needed to attend the workshop, please provide at least 2 weeks advance notice.

4-H is the positive youth development program of Washington State University Extension. As the largest youth development organization in Washington, 4-H reaches nearly 75,000 young people. The 4-H Youth Development Program teaches life skills that lead young people to become self-directing, positive, contributing members of our society. These life skills include positive self-esteem, effective communication, a sense of responsibility to oneself and one's community, sound decision making, and a strong sense of belonging. These skills give young people the tools necessary for successful adulthood.

### Washington State Criminal Background Check

- As a partner working with youth, WSU Pierce County Extension 4-H requires a criminal background check.
- We will use your first, middle and last name, gender, and **birth date** included on the front of the form to perform the background check. Please check that you completely filled out all this information.
- Please provide any former names/legal or preferred names (if applicable): \_\_\_\_\_

### Washington State University “A Valuable Partnership”, Form C1000

- Washington State University considers any person utilizing 4-H programming or curriculum as a volunteer. This includes partnerships with afterschool programs, daycares, community centers and other outside organizations.
- “A Valuable Partnership” form is attached/on-line with this registration. This form explains expectations of participation and behavior as a partner with WSU 4-H.
- **Please read the form and sign below that you agree to the terms.**

### Information Needed to Report to Funding Sources

- We are held to high standards of reporting to funders our activities and how many youth are reached.
- As a partner receiving 4-H services, you will provide the number, gender, grade level, and demographics of youth being served in your program along with the number, gender and demographics of adults helping.
- **Bring this information to complete a form at the time of the workshop.** This information is your best estimate for the year (October 2009 - September 2010) and our reporting system takes this into account.

### Cancellation Policy

- Registration may be cancelled up to five business days before the workshop.
- Your registration fee will NOT be returned if you cancel less than five days prior to the workshop or don't attend.

**My signature below indicates that I have read and agree to the background check, “A Valuable Partnership” form, providing information for reporting purposes and the cancellation policy:**

**Participant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## A Valuable Partnership

Volunteers and the Washington State University Extension 4-H Youth Development Program

Name \_\_\_\_\_

Position \_\_\_\_\_ County \_\_\_\_\_

WSU Extension appreciates your commitment to share your knowledge and talents with 4-H youth and hope this experience will be fulfilling during the time you serve as a 4-H volunteer. Your satisfaction and progress in this position are important and therefore subject to periodic reviews. Thank you for teaming with WSU Extension to expand educational opportunities for all youth and adults. Please read the following expectations of participation and behavior and indicate your willingness to cooperate by signing at the end of this form.

### The Washington State University Extension 4-H Youth Development Program agrees to:

- Provide a volunteer position description that lists specific duties.
- Respect volunteers as trusted partners in youth development.
- Share philosophy, mission, and goals of the 4-H Youth Development Program.
- Utilize, promote, and provide training in experiential education.
- Provide information on county, state, and federal policies that govern the 4-H Youth Development Program.
- Provide training and materials to facilitate the inclusion and participation of volunteers and youth from all backgrounds.
- Provide assistance, support, encouragement, supervision, and periodic evaluation.
- Identify approved curriculum and materials for projects and group organization.
- Provide ongoing training at the county level and information about volunteer opportunities beyond the county.
- Keep volunteers informed of events, programs, and opportunities for youth at the county, state, and national levels.
- Recognize volunteers for their contributions to the 4-H Youth Development Program.
- Resolve 4-H volunteer personnel issues.

### As a 4-H Volunteer, I agree to:

- Perform the duties in my position description in a responsible and timely manner.
- Conduct myself in a courteous and respectful manner, exhibit good sportsmanship, and be a positive role model for all youth.
- Work cooperatively with WSU Extension staff, volunteers, parents, and members.
- Respect, adhere to, and enforce the rules, policies, and guidelines established for the 4-H Youth Development Program.
- Participate in and support 4-H Leaders' Councils and other advisory groups.
- Support and promote the 4-H Youth Development Program through 4-H clubs, schools, after-school programs, and other appropriate settings.
- Support and promote 4-H Youth Development opportunities and inform youth of county, state, and national programs.
- Promote the spirit of inclusion and welcome participation of volunteers and youth from all backgrounds.
- Follow the volunteer "Expectations of Behavior" that I have read and understand.

# Washington State University Extension 4-H Youth Development Volunteer Expectations of Behavior

The primary purpose of these Expectations of Behavior is to insure the safety and well-being of all 4-H participants (i.e., members, their parents and families, staff and volunteers).

These expectations will guide volunteer behavior during involvement in the Washington State University Extension 4-H Youth Development Program. Just as it is a privilege for Washington State University to work with individuals who volunteer their time and energies to 4-H, a volunteer's involvement in 4-H is a privilege and a responsibility, not a right.

## 4-H Volunteers will:

- Treat others in a courteous, respectful manner and serve as a positive role model for youth.
- Accept supervision and work collaboratively with county 4-H staff while involved in the program.
- Abide by policies and guidelines of WSU Extension state and county 4-H programs.
- Make all reasonable effort to assure that 4-H youth programs are accessible to youth without regard to race, color, gender, national origin, religion, disability, or sexual orientation.
- Uphold an individual's right to dignity, self-development, and self-direction, will not abuse any 4-H participant by physical or verbal means, and will report such abuse, if observed.
- Refer to C1001, *Child Abuse: Information for WSU Faculty, Staff & Volunteers*, for child abuse information and reporting procedures.
- Keep county 4-H staff informed of any incidents that may violate 4-H policies or personal rights.
- Treat animals humanely and teach youth to properly care for animals.
- Operate machinery, vehicles, and other equipment in a safe and responsible manner.
- Handle fundraising and finances in an ethical manner according to C1059E, *Leader's Guide to the Treasurer's Book*.
- NOT consume alcohol or illegal substances while responsible for youth in 4-H activities nor consume anything that will in any way impact your ability to work safely with youth.
- NOT require 4-H participants to purchase materials, equipment, animals, or services from any specific places of business.

I have read, understand, and agree to the expectations of participation and behavior as outlined in this agreement. I understand that I may terminate this appointment without prior notice. I understand and agree that any action on my part that contradicts any portion of this agreement is grounds for the immediate suspension and/or termination of my volunteer status with the Washington State University Extension 4-H Youth Development Program.

\_\_\_\_\_  
Signature of 4-H Volunteer

\_\_\_\_\_  
Date

Welcome to 4-H leadership, a wonderful opportunity for personal growth, satisfaction, and achievement.

\_\_\_\_\_  
Signature of Extension Educator/4-H Program Assistant

\_\_\_\_\_  
Date

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